

ASHFIELD DISTRICT COUNCIL: OFFICER DECISION RECORD

Please use this form to record those executive decisions which are taken by officers and are **not** designated as 'Key Decisions' – or in other words those decisions which are **not** included in the Forward Plan. There is a separate form for recording Key Decisions.

You should also use this form to record decisions about those functions which are reserved to the Council or to its committees. The Constitution explains what these reserved functions are and who is responsible for them.

1. Title / Subject Matter:

Please give a brief summary of what the decision is about. A short title for future reference would also be helpful.

Discretionary “top-up” for HFTM

To consider the application for the 20% discretionary “top-up” from National Non Domestic Rates (NNDR) for HFTM

2. Decision Reference No:

Each Directorate maintains its own decision records/reference system to number its decisions. Please make sure that you use this system

TRA-RB/JP-ODR123

3. Decision Taken:

Try to briefly summarise what you have actually decided to do. For instance, to purchase a specific piece of equipment for a specific cost, to be paid for from which budget heading etc. Don't include any exempt information in your summary that you would not want to be published.

To award 20% 'top up' discretionary relief for the period commencing 15.01.2024 in respect of HFTM.

4. Reasons for the Decision:

Again, briefly explain why you thought this was the right decision

Mandatory Relief – The applicant is a registered charity and is, therefore, entitled to mandatory relief under S47 (2)(b) of the Local Government Finance Act.

Discretionary Relief – Qualification for ‘top-up’ relief is dealt with in S47(2) of The Local Government Finance Act 1988. A similar organisation within Ashfield already receives the discretionary “top-up”, plus, I believe the applicant enhances the district in cultural, historic and educational values.

5. Alternative Options Considered / Rejected:

Briefly summarise what other options, if any, you considered and explain why you rejected them.

Not to award 20% Discretionary Rate Relief – this would not be in keeping with decisions made for similar applicants and could be seen as prejudicial to the applicant

To award a different level of Discretionary Rate Relief – again, this would not be in keeping with decisions made re similar applicants.

6. Implications

Please ask the respective professional Officers for their assessment of the potential (a) Legal,(b) Financial and (c) Human Resources implications of the decision. You only need to consult other relevant officers if you think that the decision will have an impact on their areas of responsibility.

- a) Legal; issues are outlined in the report [RLD 14/03/2024]
- b) Financial; issues are outlined in the report. [PH 02/04/2024].
- c) Diversity/Equality; not to allow this relief could affect the funding they have available to go forward with their plans.

Name / Title of the officer taking the Decision:

Use your own name and title. Do not ‘pp’ for a more senior officer who has asked you to take the decision.

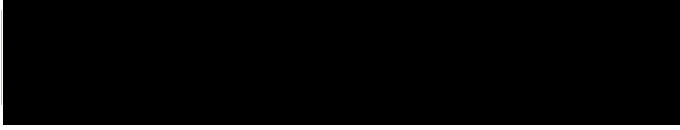
Craig Bonar, Executive Director – Transformation



Date: 02 April 2024

Name / Title of the relevant Lead Cabinet Member consulted (if appropriate)

Cllr Rachel Madden, Executive Lead Member for Finance, Revenues and Benefits



(This decision is not subject to call-in and is circulated for information only). **If a Cabinet Member has a conflict of interest relating to this decision, then this should be declared and a request for dispensation will be considered.**

Date: 10 April 2024

Name / Title of the relevant Committee Chairman consulted (if appropriate)

(for non Executive/Council side function decisions)

Date:

The completed form should be emailed to the Democratic Services Team:

democratic.services@ashfield.gov.uk

They will arrange for it to be published on the Council's web site.

EXEMPT OR CONFIDENTIAL BACKGROUND INFORMATION IN SUPPORT OF THE DECISION

Use this section to share any confidential information that would not be published or placed on the Council's web site. The information will only be shared within the Authority, as appropriate.

NOT FOR PUBLICATION by virtue of paragraphs 1, 2 and 3 of Part I of Schedule 12A, Local Government Act 1972, and in respect of which the Proper Officer considers that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

